

**CITY OF BERKELEY LAKE
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
PLANNING & ZONING COMMISSION MEETING
FINAL MINUTES
July 10, 2018
7:15 PM**

Those in attendance at the meeting were as follows:

Commission Members: Dan Huntington, Chair
 Neil Schaap, Vice Chair
 Don Allen
 George Kaffezakis

Deputy City Administrator: Pat Chapman

Citizens Present: 1

I. CALL TO ORDER:

Huntington called the meeting to order at 7:15 PM. at 4040 South Berkeley Lake Road. All members were present except for Pekka Ignatius. Deputy City Administrator Pat Chapman was also present.

II. APPROVAL OF OR CHANGES TO THE AGENDA

Huntington asked if there were any changes to the printed agenda. There were none.

III. MINUTES

- a) Minutes of June 12, 2018

Kaffezakis moved to approve the minutes. Schaap seconded. All voted in favor.

IV. ELECTION OF OFFICERS

Kaffezakis moved to retain Huntington and Schaap as Chair and Vice-chair, respectively, for 2018. Allen seconded. All voted in favor.

V. OLD BUSINESS

There was no Old Business

VI. NEW BUSINESS

- 1. PZV 18-03, 266 Lakeshore Drive, Applicant/Owner Jeff Glynn requests relief from:
 - (a) Section 78-79 (g)(3) to reduce the required separation of a dock from the opposite shore of Lake Berkeley from 75 feet to 4 feet; and

- (b) Section 78-79 (g)(6) to increase the allowed area under roof for a dock from 675 square feet to 806 square feet.

At this point, Kaffezakis recused himself from the proceedings as he lived in close proximity to the subject property. Kaffezakis left the room. A quorum of three remained, including the Chair.

Glenn Parks, 1112 Mary Lee Lane, Lilburn, was present to represent applicant Jeff Glynn, his son-in-law. Mr. Glynn was available by phone.

There was discussion concerning the actual boundaries of the property as the county tax records illustrate a configuration from the 2000 survey submitted. There was also discussion concerning alternative locations along the property's shoreline and reconfiguring the structure to minimize the projection into the water.

Due to the difficulty of discussing alternatives without the applicant's physical presence, Huntington moved to table the matter to the August meeting, further requesting that the applicant produce a copy of the plat said to have been recently recorded with Gwinnett County. Schapp seconded. All voted in favor.

Kaffezakis re-joined the meeting.

VII. CITIZEN COMMENTS:

None

VIII. DISCUSSION:

None

IX. ADJOURNMENT

There being no further business, Kaffezakis moved to adjourn the meeting. Schaap seconded and the meeting adjourned at 8:23 PM.

Respectfully submitted,

Pat Chapman
Deputy City Administrator