

CITY OF BERKELEY LAKE
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
PLANNING & ZONING COMMISSION MEETING
FINAL MINUTES
March 14, 2017
7:15 PM

Those in attendance at the meeting were as follows:

Commission Members: Dan Huntington, Chair
 Neil Schaap, Vice Chair
 Don Allen
 George Kaffezakis

Deputy City Administrator: Pat Chapman

Citizens Present: 1

I. CALL TO ORDER:

Huntington called the meeting to order at 7:15 PM. at 4040 South Berkeley Lake Road. All members were present except Jeff Cooper. Deputy City Administrator Pat Chapman was also present.

II. CHANGES TO THE AGENDA

Huntington asked if there were any changes to the printed agenda. Huntington stated that he wished to put off election of chair and vice-chair until all members are present. Hearing no changes to the agenda, the next item of business was called.

III. MINUTES

- a) Minutes of January 10, 2017

Kaffezakis moved to approve the minutes. Allen seconded. All voted in favor and the minutes of December 16, 2016 were approved.

IV. OLD BUSINESS

There was no Old Business

V. NEW BUSINESS

- 1. PZV 17-01, 398 Lakeshore Drive, Applicant / Owner Greg Harper, requests relief from Section 78-367 (b) to allow a conforming change to a non-conforming structure on a property for which a Variance was granted within the previous 12 months.

Chapman explained the prohibition on Administrative Variances being granted if any kind of variance has been considered on the property within the previous twelve months.

Applicant Greg Harper was present to explain his request for a conforming addition on the back of his house.

Allen moved to approve the request. Schaap seconded. All voted in favor.

VI. CITIZEN COMMENTS: None

VII. DISCUSSION:

Kaffezakis expressed his appreciation for moving the starting to 7:15 PM.

Allen asked for clarification on elections. Huntington explained the roles of the chair and vice-chair and there was discussion of scheduling topics at the time the next agenda is distributed..

VIII. ADJOURNMENT

There being no further business, Kaffezakis moved to adjourn the meeting. Allen seconded and Huntington adjourned the meeting at 7:26 PM.

Respectfully submitted,

Pat Chapman
Deputy City Administrator