



**COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
FULL MINUTES  
MAY 18, 2023**

**ATTENDANCE**

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Mayor: Lois Salter

Council Members: Rodney Hammond, Scott Lee, Chip McDaniel, Bob Smith and Rebecca Spitler

City Officials: Leigh Threadgill - City Administrator, Dick Carothers - City Attorney

Members of the Public: 3

Members of the Press: 0

**WORK SESSION**

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The mayor and council reviewed the meeting agenda and materials with staff.

**CALL TO ORDER**

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Salter called the meeting to order at 8:00 PM. A quorum of council members was in attendance.

**AGENDA**

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Salter solicited motions regarding the agenda.

**Hammond made a motion to accept the agenda as submitted. McDaniel seconded the motion. All council members were in favor and the motion passed.**

**PUBLIC HEARING**

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- a) Initiation of 2024 Comprehensive Plan Update

Salter introduced Kristin Allin from the Atlanta Regional Commission who briefly outlined the plan update process.

Salter then solicited comments from the public.

There were no comments.

## CONSENT AGENDA

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Salter noted the following as items on the consent agenda and solicited a motion:

- a) Minutes of April 20, 2023, Council Meeting
- b) Financial Statements of March 2023 – Unaudited
- c) Finance – Authorization to Establish Money Market Account at Ameris Bank for Receipt of 2023 SPLOST Program Funds

**Spitler made a motion to approve all items on the consent agenda. Lee seconded the motion. All were in favor and the motion passed.**

## OLD BUSINESS

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- a) O-23-246, Proposed 2022 Budget Amendment

*Threadgill: O-23-246 is a housekeeping measure to identify a final status of expenses and revenues for 2022. Staff requests that the council adopt the 2022 Budget Amendment.*

**Smith made a motion to adopt O-23-246, an ordinance to amend the budget for the year 2022, to repeal conflicting ordinances, to provide for an effective date and for other purposes. Hammond seconded the motion. All were in favor and the motion passed.**

## NEW BUSINESS

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- a) O-23-247, Proposed Animal Ordinance Amendment

*Threadgill: O-23-247 amends Chapter 10, Animals, to prohibit keeping livestock in the city. When the city adopted the Gwinnett County Animal Ordinance in 2015, the prior prohibition was inadvertently omitted, and livestock regulations defaulted to those contained in the county's ordinance. To restore the prohibition that had been in place prior to the 2015 amendment, staff prepared this change and requests that council put the ordinance on first read.*

**Lee made a motion to place O-23-247, an ordinance to prohibit keeping livestock in the city, to repeal conflicting ordinances, to provide for an effective date and for other purposes on first read. McDaniel seconded the motion.**

There was brief discussion regarding the impact of the ordinance amendment on any existing properties that had livestock. Threadgill explained that those properties would be considered non-conforming, grandfathered uses.

**All were in favor and the motion passed.**

- b) O-23-248, Proposed Zoning Ordinance Amendment pursuant to H.B. 1405

*Threadgill: O-23-248 is a housekeeping measure to amend certain sections of the zoning ordinance to comply with a recently passed state law, House Bill 1405. The changes relate to variance notice, appeals procedure, and procedures for certain types of rezonings. Staff is*

requesting that you place the ordinance on first read and call for a public hearing to be held on June 15, 2023.

Spitler made a motion to place O-23-248, an ordinance to amend various sections of the zoning ordinance pursuant to HB 1405 including changes to variance notice requirements, variance appeals, and certain rezoning procedures, to repeal conflicting ordinances, to provide for an effective date and for other purposes, on first read and to hold a public hearing regarding the amendment on June 15, 2023, at 8:00 PM. Smith seconded the motion. All were in favor and the motion passed.

- c) Public Safety: Ratification of City Marshal Vehicle and associated items of \$51,288.96 purchased with ARPA funds.

Threadgill: The 2015 Ford Explorer marshal's vehicle was recently replaced with a 2022 Ford F-150. Staff requests that council ratify the expenditures of the vehicle and vehicle wrap purchased with ARPA funds.

Hammond made a motion to ratify the expenditures for the marshal vehicle and associated items in the amount of \$51,288.96 purchased with ARPA funds. Lee seconded the motion. All were in favor and the motion passed.

#### **PUBLIC COMMENTS**

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There were none.

#### **ADJOURNMENT**

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There being no further business to discuss, McDaniel moved to adjourn. Smith seconded the motion. All were in favor and the motion passed.

Salter adjourned the meeting at 8:16 PM.

Submitted by:



Leigh Threadgill, City Clerk

