

**CITY OF BERKELEY LAKE
SPECIAL CALLED COUNCIL MEETING
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
DRAFT MINUTES
MARCH 28, 2020**

ATTENDANCE

Mayor Pro tempore: Rebecca Spitler
Council Members: Rodney Hammond, Scott Lee, Chip McDaniel
City Officials: Tom Rozier - City Administrator

Members of the Public: 0

Members of the Press: 0

CALL TO ORDER

Spitler called the meeting to order at 11:00 AM at 4040 South Berkeley Lake Road. A quorum of council members was in attendance.

***Spitler:** I call this March 28th Special Called Council Meeting to order and would like to note that we are once again meeting under special provisions due to the continued spread of the novel COVID-19 virus and continued public health recommendations for social distancing. We are conducting this meeting with the most basic contingent of staff and city officials possible. We have asked the mayor to stay home and I, Rebecca Spitler, am acting as mayor for this meeting. We have a quorum of council members, Scott Lee, Chip McDaniel and Rodney Hammond, for voting purposes. We also have our City Administrator, Tom Rozier.*

Earlier this week officials from Gwinnett County and all the cities in the county collaborated on restrictions based on the special circumstances created by the COVID-19 virus. The goal was to create a uniform set of restrictions that would be applied by all the cities and the county in order to create county wide consistency for our citizens. We are here today to ratify the declaration of emergency that our Mayor issued along those lines on March 25th. Secondly, we will be taking care of all current items of business so our staff can continue to move forward on these items.

AGENDA

Spitler solicited motions regarding the agenda.

McDaniel made a motion to accept the agenda as submitted. Lee seconded the motion. All council members were in favor and the motion passed.

CONSENT AGENDA

Spitler noted the following as items on the consent agenda and solicited a motion:

- a) Minutes of March 19, 2020 Council Meeting
- b) Financial Reports – February 2020
- c) Public Works: Task Order #5 – Change Order
- d) DCA Verification of Service Delivery Strategy

Lee made a motion to approve all items on the consent agenda. McDaniel seconded the motion. All were in favor and the motion passed.

OLD BUSINESS

- a) O-20-231 – Update list of additional building codes to be enforced

McDaniel made a motion to place O-20-231, an ordinance specifying the building codes to be enforced in addition to the state minimum codes, to repeal conflicting ordinances, to provide for an effective date and for other purposes, on second read and to adopt the measure. Hammond seconded the motion. All were in favor and the motion passed.

- b) O-20-232 – Post Development Stormwater Management Ordinance Amendment

Lee made a motion to place O-20-232, an ordinance adopting the Georgia Stormwater Manual and regulating Post Development Stormwater Management for New Development and Redevelopment, to repeal conflicting ordinances, to provide for an effective date and for other purposes, on second read and to adopt the measure. McDaniel seconded the motion. All were in favor and the motion passed.

NEW BUSINESS

- c) O-20-234 – COVID-19 Emergency Declaration and Order

Hammond made a motion to approve the COVID-19 Emergency Declaration and Order as presented. McDaniel seconded the motion. All were in favor and the motion passed.

- d) Annual Contract for Road and Drainage Improvements

Lee made a motion to accept the recommendation of the city engineer to award the bid for road and drainage improvement construction activities to the following bidders:

- 1. Construction 57, Inc. of Clarkston, Georgia,**
- 2. Construction Engineering & Management Company of Doraville, Georgia, and**
- 3. The Corbett Group, LLC of Douglasville, Georgia,**

and to authorize the mayor to enter into 1-year contracts with these companies on behalf of the city, subject to approval as to form by the city attorney.

Lee further moved that each bidder will only be paid for the actual work performed under the annual contract and that the actual work to be performed will be issued at a later date or dates via detailed task orders. Hammond seconded the motion. All were in favor and the motion passed.

PUBLIC COMMENTS

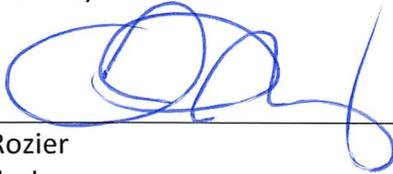
There were no comments.

ADJOURNMENT

There being no further business to discuss, Hammond moved to adjourn. Lee seconded the motion. All were in favor and the motion passed.

Spitler adjourned the meeting at 11:05 AM.

Submitted by:



Tom Rozier
City Clerk

