

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JANUARY 21, 2016**

7:00 PM Work Session | 8:00 PM Formal Session

*Please silence all cell phones. Citizens are encouraged to offer comments on issues of concern as agenda items are reached and at the end of the meeting for all other issues. Please limit citizen comments to 2 minutes. Longer citizen comments are welcome in writing and will be added to the official record of this meeting.*

**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of November 19, 2015 Council Meeting
- b) Operations Activity Report: November 2015
- c) Financial Reports: October 2015, Unaudited
- d) Operations Activity Report: December 2015
- e) Financial Reports: November 2015, Unaudited
- f) Public Works: General Consulting Contract: Keck & Wood
- g) Human Resources: R-2016-1 Resolution and Adoption Agreement regarding restated GMA 401(a) Defined Contribution Plan

**OLD BUSINESS**

**NEW BUSINESS**

- a) Election of Mayor Pro Tempore
- b) Annual Affirmation of Code of Conduct
- c) Mayoral Appointments for Council Consideration

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
FEBRUARY 18, 2016**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of December 21, 2015 Council Meeting
- b) Operations Activity Report: January 2016
- c) Public Works: Contract for 243 – 277 Lakeshore Drive signage and pavement marking additions and various other signage additions

**OLD BUSINESS**

**NEW BUSINESS**

- a) O-193-16 Amendment to Chapter 46, Offenses and Miscellaneous Provisions, to add a new section 46-10 prohibiting certain activities within the city park

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
FEBRUARY 29, 2016**

7:00 PM Work Session | Formal Session Following

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of February 18, 2016 Council Meeting
- b) Financial Reports: December 2015, Unaudited

**OLD BUSINESS**

- a) O-193-16 Amendment to Chapter 46, Offenses and Miscellaneous Provisions, to add a new section 46-10 prohibiting certain activities within the city park

**NEW BUSINESS**

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
MARCH 16, 2016**

7:00 PM Work Session | Formal Session Following

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of February 29, 2016 Council Meeting
- b) Financial Reports: January 2016, Unaudited
- c) Operations Activity Report: February 2016

**OLD BUSINESS**

**NEW BUSINESS**

- a) Finance: O-194-16 2015 Budget Amendment
- b) Finance: O-195-16 2016 Budget Amendment
- c) Stormwater Management: Private detention maintenance – service agreement with Downey Trees, Inc.
- d) Public Works: H.E.H. Paving Contract Change Order *(added in-session)*

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA**  
**CITY OF BERKELEY LAKE**  
**PUBLIC HEARINGS and COUNCIL MEETING**  
**4040 SOUTH BERKELEY LAKE ROAD**  
**BERKELEY LAKE, GEORGIA 30096**  
**APRIL 21, 2016**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**PUBIC HEARINGS**

- a) Finance: O-194-16 2015 Budget Amendment
- b) Finance: O-195-16 2016 Budget Amendment

**CONSENT AGENDA**

- a) Minutes of March 16, 2016 Council Meeting
- b) Financial Reports: February 2016, Unaudited
- c) Operations Activity Report: March 2016
- d) Proclamation: Paint Gwinnett Purple Week
- e) Proclamation: ArtWorks! Gwinnett
- f) Human Resources: R-2016-2 Resolution and Adoption Agreement regarding restated GMA 401(a) Defined Contribution Plan
- g) Public Works: Stormwater Inventory Inspections Proposal
- h) Administrative Facilities: Vectra3 LLC Contract
- i) Emergency Management: Statewide Mutual Aid Agreement

**OLD BUSINESS**

- a) Finance: O-194-16 2015 Budget Amendment
- b) Finance: O-195-16 2016 Budget Amendment

**NEW BUSINESS**

- a) Public Works: HEH Paving, Inc. Contract – Change Order 2
- b) Human Resources: Compensation & Benefits

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
MAY 19, 2016**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of April 21, 2016 Council Meeting
- b) Financial Reports: March 2016, Unaudited
- c) Operations Activity Report: April 2016
- d) Human Resources: Employee Leave Policy Update
- e) Electrical Contract for LED Conversion
- f) Finance: Authorization for City Administrator to Initiate Accounts Payable and Payroll Transactions

**OLD BUSINESS**

**NEW BUSINESS**

- a) ROW Parking Exemption request – 98 Lakeshore Drive, Nancy Ryan
- b) Mosquito Control Policy
- c) 2015-2016 Road Maintenance Project – Change Order 003

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JUNE 16, 2016**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of May 19, 2016 Council Meeting
- b) Financial Reports: April 2016, Unaudited
- c) Operations Activity Report: May 2016
- d) R-03-16 Resolution to Amend Fee Schedule
- e) 2015 Audited Financial Statement
- f) MVP Piping Change Order 1
- g) GMA Program: HR Express Enrollment Form and Agreement

**OLD BUSINESS**

**NEW BUSINESS**

- a) R-04-16 Resolution to Approve Mayoral Negotiation of SPLOST Intergovernmental Agreement and Categories

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JULY 21, 2016**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**PUBLIC HEARING**

- a) R-05-16 Resolution to Set Millage Rate for 2016

**CONSENT AGENDA**

- a) Minutes of June 16, 2016 Council Meeting
- b) Financial Reports: May 2016, Unaudited
- c) Operations Activity Report: June 2016
- d) Policy Update: Public Use of City Hall Facility

**OLD BUSINESS**

**NEW BUSINESS**

- a) R-05-16 Resolution to Set 2016 Millage Rate
- b) R-06-16 Resolution to transmit Stormwater Repair Billing Information to Gwinnett County Tax Commissioner

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
SEPTEMBER 15, 2016**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of July 21, 2016 Council Meeting
- b) Financial Reports: June 2016, Unaudited
- c) Operations Activity Report: July 2016
- d) Ratification of SPLOST Intergovernmental Agreement and Categories
- e) Financial Reports: July 2016, Unaudited
- f) Operations Activity Report: August 2016

**OLD BUSINESS**

**NEW BUSINESS**

- a) O-196-16: Amendment to Chapter 42 to update Soil Erosion, Sedimentation and Pollution Control Ordinance – *First Read*
- b) Keck & Wood Proposal for Stormwater Inspections for 2017 MS4 Report
- c) Keck & Wood Proposal for River Mansions resurfacing
- d) Keck & Wood Proposal for drainage improvement 400 block Lakeshore Drive
- e) O-197-16 2016 Budget Amendment #2 (Transfers Only) – *First Read*
- f) Keck & Wood Proposal for Stormwater Database merge and GIS mapping
- g) Highway Services Proposal for additional safety signage 500 block Lakeshore Dr.

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
OCTOBER 20, 2016**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**PUBLIC HEARING**

- a) O-197-16: 2016 Budget Amendment #2

**CONSENT AGENDA**

- a) Minutes of September 15, 2016 Council Meeting
- b) Financial Reports: August 2016, Unaudited
- c) Operations Activity Report: September 2016
- d) R-7-16: Resolution to adopt the revised Emergency Operations Plan for Gwinnett County and its municipalities
- e) Finance: AT&T ValuePoint Participant Agreement
- f) Human Resources: Employee Policies/Handbook

**OLD BUSINESS**

- a) O-196-16: Amendment to Chapter 42 to update Soil Erosion, Sedimentation and Pollution Control Ordinance
- b) O-197-16: 2016 Budget Amendment #2 (Transfers Only)

**NEW BUSINESS**

- a) O-198-16: Amendment to Chapters 26 and 30 to delete open burning regulations

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
NOVEMBER 17, 2016**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of October 20, 2016 Council Meeting
- b) Financial Reports: September 2016, Unaudited
- c) Operations Activity Report: October 2016
- d) FY2016 Audit Engagement – J. Terry Gordon & Co. CPAs

**OLD BUSINESS**

- a) O-197-16 2016 Budget Amendment #2
- b) O-198-16: Amendment to Chapters 26 and 30 to delete open burning regulations

**NEW BUSINESS**

- a) O-199-16 2017 Proposed Budget

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
DECEMBER 8, 2016**

8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**PUBLIC HEARING**

- a) O-199-16 2017 Proposed Budget

**CONSENT AGENDA**

- a) Minutes of November 17, 2016 Council Meeting
- b) Financial Reports: October 2016, Unaudited
- c) Operations Activity Report: November 2016

**OLD BUSINESS**

- a) O-197-16 2017 Proposed Budget

**NEW BUSINESS**

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
DECEMBER 15, 2016**

7:00 PM Work Session | 8:00 PM Formal Session

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**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**CONSENT AGENDA**

- a) Minutes of December 8, 2016 Council Meeting

**OLD BUSINESS**

- a) O-199-16 2017 Proposed Budget

**NEW BUSINESS**

- a) Appeal of decision of the City Marshal to deny Home Occupation: Josh and Tara Kalson, 615 Lakeshore Drive, Pilates instruction/studio – *withdrawn in-session before consideration*

**CITIZEN COMMENTS**

**ADJOURNMENT**