

**AGENDA  
CITY OF BERKELEY LAKE  
SPECIAL CALLED COUNCIL WORK SESSION  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JANUARY 13, 2010**

9:30 AM

*Please silence all cell phones. Citizens are encouraged to participate in the public discussion period with elected representatives and to offer comments on issues of concern as agenda items are reached and at the end of the meeting for all other issues. Please limit citizen comments to 2 minutes. Longer citizen comments are welcome in writing and will be added to the official record of this meeting.*

**CALL TO ORDER**

**AGENDA**

**NEW BUSINESS**

- a) Council Orientation

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA**  
**CITY OF BERKELEY LAKE**  
**SPECIAL CALLED COUNCIL MEETING and PUBLIC HEARING**  
**4040 SOUTH BERKELEY LAKE ROAD**  
**BERKELEY LAKE, GEORGIA 30096**  
**JANUARY 28, 2010**

7:00 PM - Public Discussion

7:30 PM - Formal Session

Please silence all cell phones. Citizens are encouraged to participate in the public discussion period with elected representatives and to offer comments on issues of concern as agenda items are reached and at the end of the meeting for all other issues. Please limit citizen comments to 2 minutes. Longer citizen comments are welcome in writing and will be added to the official record of this meeting.

**CALL TO ORDER**

**PUBLIC HEARING**

2010 Budget

**AGENDA**

**MINUTES**

- a) Minutes of Special Called Council Meeting – December 28, 2009
- b) Minutes of Special Called Council Work Session – January 13, 2010
- c) Minutes of Special Called Council Meeting – January 13, 2010

**REPORTS**

- a) Financial Statements for December 2009
- b) OEO Report
- c) Mayor's Message to Council
- d) City Engineer's Report regarding Lake Berkeley Dam

**OLD BUSINESS**

- a) Lake Berkeley Dam Irregularity
- b) 2010 Budget
- c) Consideration of Adding Regularly-scheduled Work Session to Monthly Meeting Schedule and Time-change for Regularly-scheduled Council Meetings
- d) Consideration of Termite Treatment Exception at City Hall

**NEW BUSINESS**

- a) LGIP Resolution
- b) Partnership Gwinnett Pledge
- c) Ratification of Mayoral Appointment for Deputy City Clerk
- d) Other Mayoral Appointments (*added in-session*)
- e) Council Chambers Audio/Visual Systems (*added in-session*)
- f) Lake Berkeley Chapel Lease Agreement (*added in-session*)
- g) Tree Study Contract (*added in-session*)

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA**  
**CITY OF BERKELEY LAKE**  
**COUNCIL MEETING and PUBLIC HEARING**  
**4040 SOUTH BERKELEY LAKE ROAD**  
**BERKELEY LAKE, GEORGIA 30096**  
**FEBRUARY 18, 2010**

7:00 PM - Public Discussion  
7:30 PM - Formal Session

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**CALL TO ORDER**

**PUBLIC HEARING**

O-110-10 Amendment to Chapter 78, Zoning, to Update the Official Zoning and Current Land Use Map

**AGENDA**

**MINUTES**

Minutes of Special Called Council Meeting – January 28, 2010

**REPORTS**

- a) OEO Report
- b) Mayor's Message to Council
- c) State of the City
- d) City Engineer's Report regarding Lake Berkeley Dam

**OLD BUSINESS**

- a) Lake Berkeley Dam Irregularity
- b) Discussion: Town Hall Meeting Regarding Lake Berkeley Dam
- c) O-110-10 Amendment to Chapter 78, Zoning, to Update the Official Zoning and Current Land Use Map
- d) Council Chambers Audio/Video Systems Update
- e) Public Works: Winter Weather

**NEW BUSINESS**

- a) BLEMA Training Planning
- b) Code of Conduct Ratification
- c) Treasurer Compensation
- d) Contract for Drainage Improvements on and around 73 Lakeshore Drive
- e) Gwinnett County Planning and Development Proposal for Zoning Changes (added in-session)

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES** *(if needed)*

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
MARCH 18, 2010**

7:00 PM - Public Discussion  
7:30 PM - Formal Session

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**CALL TO ORDER**

**AGENDA**

**MINUTES**

Minutes of Regularly-Scheduled Council Meeting – February 18, 2010

**REPORTS**

- a) Financial Statements for December 2009
- b) Financial Statements for January 2010
- c) Financial Statements for February 2010
- d) OEO Report
- e) Mayor's Message to Council
- f) City Engineer's Report regarding Lake Berkeley Dam

**OLD BUSINESS**

- a) Lake Berkeley Dam Repair
- b) Ratification of Code of Conduct

**NEW BUSINESS**

- a) Advanced Disposal Contract Renewal Request
- b) O-111-10 Amendment to Chapter 32, Greenspace
- c) O-112-10 Amendment to Chapter 10, Animals
- d) Consideration of Council Work Sessions
- e) City Hall Facilities Rental Rates (added in-session)
- f) Septic System Permit Violations (added in-session)
- g) O-113-10 Section 14-155, Property Maintenance Fine Increase (added in-session)

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF LAND ACQUISITION ISSUES**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
APRIL 15, 2010**

7:00 PM – Work Session  
7:45 PM – Informal Discussion with Citizens  
8:00 PM – FORMAL SESSION

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**WORK SESSION**

Training Manual and Agenda Review

**FORMAL SESSION - CALL TO ORDER**

**AGENDA**

**MINUTES**

Minutes of Regularly-Scheduled Council Meeting – March 18, 2010

**REPORTS**

- a) Financial Statements for March 2010
- b) OEO Report
- c) Mayor's Message to Council
- d) City Engineer's Report regarding Lake Berkeley Dam

**OLD BUSINESS**

- a) Lake Berkeley Dam Repair Contract
- b) Advanced Disposal Contract Renewal
- c) O-111-10 Amendment to Chapter 32, Greenspace (currently on 1<sup>st</sup> read)
- d) O-112-10 Amendment to Chapter 10, Animals (currently on 1<sup>st</sup> read)
- e) O-113-10 Section 14-155, Property Maintenance Fine Increase (currently on 1<sup>st</sup> read)

**NEW BUSINESS**

- a) City Hall Facilities Rental
- b) City Engineer Contract
- c) Service Delivery Strategy Attorney's Fees Assessment
- d) Mayoral Appointments and Council Consideration Regarding Confirmation

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES (if needed)**

**ADJOURNMENT**

**AGENDA**  
**CITY OF BERKELEY LAKE**  
**PUBLIC HEARING, WORK SESSION and COUNCIL MEETING**  
**4040 SOUTH BERKELEY LAKE ROAD**  
**BERKELEY LAKE, GEORGIA 30096**  
**MAY 20, 2010**

7:00 PM – Work Session  
7:45 PM – Informal Discussion with Citizens  
8:00 PM – Formal Session

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**WORK SESSION**

Training Manual and Agenda Review

**FORMAL SESSION - CALL TO ORDER**

**PUBLIC HEARING**

Proposed 2010 Budget Amendment

**AGENDA**

**MINUTES**

Minutes of Regularly-Scheduled Council Meeting – April 15, 2010

**REPORTS**

- a) Financial Statements for April 2010
- b) OEO Report
- c) Mayor's Message to Council
- d) City Engineer's Report

**OLD BUSINESS**

- a) O-112-10 Amendment to Chapter 10, Animals (currently on 1<sup>st</sup> read)
- b) Proposed City Hall Facilities Rental Policy Amendment
- c) Public Works
  - 1) 73 Lakeshore Drive Drainage Improvement
  - 2) Miramont Catch Basin Issues

**NEW BUSINESS**

- a) O-114-10 Chapter 42 Flood Plain Amendment
- b) O-115-10 Chapter 42, Article II Erosion and Sedimentation Control Amendment
- c) Proposed 2010 Budget Amendment
- d) 2010 Millage Rate
- e) CivicPlus Web Development Contract (*added in-session*)

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDAS  
CITY OF BERKELEY LAKE  
SPECIAL CALLED COUNCIL MEETINGS and PUBLIC HEARINGS  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JUNE 3, 2010**

12:00 Noon –Public Hearing  
7:00 PM – Special Called Council Meeting and Public Hearing

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**12:00 NOON - PUBLIC HEARING**

**CALL TO ORDER**

**PUBLIC HEARING**

O-116-10 2010 Millage Rate

**ADJOURNMENT**

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**7:00 PM – SPECIAL CALLED COUNCIL MEETING and PUBLIC HEARING**

**CALL TO ORDER**

**PUBLIC HEARING**

O-116-10 2010 Millage Rate

**AGENDA**

**MINUTES**

Minutes of Regularly-Scheduled Council Meeting – May 20, 2010

**OLD BUSINESS**

- a) O-114-10 Chapter 42 Flood Plain Amendment (currently on 1<sup>st</sup> read)
- b) O-115-10 Chapter 42, Article II Erosion and Sedimentation Control Amendment (currently on 1<sup>st</sup> read)

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES** *(if needed)*

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
SPECIAL CALLED COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JUNE 11, 2010**

8:00 PM – Formal Session

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**CALL TO ORDER**

**PUBLIC HEARING**

2010 Proposed Millage Rate

**AGENDA**

**MINUTES**

Minutes of Regularly-Scheduled Council Meeting – June 3, 2010

**REPORTS**

- a) Financial Statements for May 2010
- b) OEO Report
- c) Mayor’s Message to Council
- d) City Engineer’s Report

**OLD BUSINESS**

- a) O-116-10 2010 Millage Rate *(currently on 1<sup>st</sup> read)*
- b) Siphon Valve Operation Agreement with BLHA and General Release

**NEW BUSINESS**

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES *(if needed)***

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
SPECIAL CALLED COUNCIL MEETING and PUBLIC HEARING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JUNE 28, 2010**

7:00 Formal Session

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**CALL TO ORDER**

**PUBLIC HEARING**

O-116-10 2010 Millage Rate

**AGENDA**

**MINUTES**

Minutes of Regularly-Scheduled Council Meeting – June 11, 2010

**REPORTS**

Mayor's Message to Council

**OLD BUSINESS**

- a) O-116-10 2010 Millage Rate (currently on 2nd read)
- b) Valve Operating Agreement with Berkeley Lake Homeowners' Association and General Release

**NEW BUSINESS**

- a) Discussion regarding Amendment to Chapter 42, Article VII, Buffers, Landscapes, Trees
- b) R-2-10 Resolution Regarding City Tax Equity Study

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES** *(if needed)*

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JULY 15, 2010**

7:00 PM – Work Session  
7:45 PM – Informal Discussion with Citizens  
8:00 PM – Formal Session

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**WORK SESSION**

Training Manual and Agenda Review

**FORMAL SESSION - CALL TO ORDER**

**AGENDA**

**MINUTES**

Minutes of Regularly-Scheduled Council Meeting – June 28, 2010

**REPORTS**

- a) Financial Statements for June 2010
- b) OEO Report
- c) Mayor's Message to Council
- d) City Engineer's Report

**OLD BUSINESS**

- a) Lake Berkeley Dam Repair
- b) O-112-10 Amendment to Chapter 10, Animals (currently on 2nd read)

**NEW BUSINESS**

- a) R-3-10, Resolution to Adopt the Gwinnett County Hazard Mitigation Plan

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES *(if needed)***

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
SPECIAL CALLED COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
JULY 28, 2010**

8:00 PM – Formal Session

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**CALL TO ORDER**

**AGENDA**

**NEW BUSINESS**

- a) Public Works – Street Maintenance and Repair Plan Proposal from Clark Patterson Lee
- b) EXECUTIVE SESSION FOR DISCUSSION OF LEGAL ISSUE: Service Delivery Strategy

**CITIZEN COMMENTS**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
AUGUST 19, 2010**

7:00 PM – Work Session  
7:45 PM – Informal Discussion with Citizens  
8:00 PM – Formal Session

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**WORK SESSION**

Training Manual and Agenda Review

**FORMAL SESSION - CALL TO ORDER**

**AGENDA**

**MINUTES**

- a) Minutes of Regularly-Scheduled Council Meeting – July 15, 2010
- b) Minutes of Special-Called Council Meeting – July 28, 2010

**REPORTS**

- a) Financial Statements for July 2010
- b) OEO Report
- c) Mayor's Message to Council
- d) City Engineer's Report

**OLD BUSINESS**

Lake Berkeley Dam

**NEW BUSINESS**

Annexation Request

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES** *(if needed)*

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
SEPTEMBER 16, 2010**

7:00 PM – Work Session  
7:45 PM – Informal Discussion with Citizens  
8:00 PM – Formal Session

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**WORK SESSION**

Crime Prevention Seminar

**FORMAL SESSION - CALL TO ORDER**

**AGENDA**

**MINUTES**

Minutes of Regularly-Scheduled Council Meeting – August 19, 2010

**REPORTS**

- a) Financial Statements for August 2010
- b) OEO Report
- c) Mayor's Message to Council
- d) Final Tree Study Report
- e) City Engineer's Report

**OLD BUSINESS**

Annexation Request

**NEW BUSINESS**

- a) Public Safety Issues
- b) O-117-10 Amendment to Chapter 42, Article VII, Buffers, Landscapes, Trees
- c) O-118-10 Amendment to Chapter 78, Zoning

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES** *(if needed)*

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
SPECIAL CALLED COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
OCTOBER 3, 2010**

7:00 PM – Formal Session

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**CALL TO ORDER**

**AGENDA**

**MINUTES**

Minutes of Regularly-Scheduled Council Meeting – September 16, 2010

**OLD BUSINESS**

Auditorium Audio/Visual Equipment Proposal

**NEW BUSINESS**

- a) Public Works Bond Issuance Resolution (Dam Reconstruction)
- b) Resolution to Activate City of Berkeley Lake Development Authority
- c) Employee Paid Time Off Policy (*added in-session*)

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL AND LEGAL ISSUES**

**ADJOURNMENT**

**AGENDA**  
**CITY OF BERKELEY LAKE**  
**COUNCIL MEETING and PUBLIC HEARING**  
**4040 SOUTH BERKELEY LAKE ROAD**  
**BERKELEY LAKE, GEORGIA 30096**  
**OCTOBER 21, 2010**

7:00 PM – Work Session • 7:45 PM – Informal Discussion with Citizens • 8:00 PM – Formal Session

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**WORK SESSION**

Agenda Review and Training

**FORMAL SESSION - CALL TO ORDER**

**PUBLIC HEARING**

O-118-10 Amendment to Chapter 78, Zoning, Sections 196, 240, 242, 271, 295, 298

**AGENDA**

**MINUTES**

Minutes of Special Called Council Meeting – October 3, 2010

**REPORTS**

- a) Financial Statements for September 2010
- b) OEO Report
- c) Mayor's Message to Council
- d) City Engineer's Report

**OLD BUSINESS**

- a) Dam Repair and Financing
- b) O-117-10 Amendment to Chapter 42, Article VII, Buffers, Landscapes, Trees
- c) O-118-10 Amendment to Chapter 78, Zoning, Sections 196, 240, 242, 271, 295, 298

**NEW BUSINESS**

- a) Development Authority Board Appointments
- b) Right-of-Way Parking Permit Request
- c) Right-of-Way Maintenance and Mowing Contract
- d) Draft Tax Equity Study Proposal
- e) Executive Session Ratification

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES** *(if needed)*

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
NOVEMBER 18, 2010**

7:00 PM – Work Session  
7:45 PM – Informal Discussion with Citizens  
8:00 PM – Formal Session

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**WORK SESSION**

Agenda Review and Training

**FORMAL SESSION - CALL TO ORDER**

**AGENDA**

**MINUTES**

Minutes of Council Meeting – October 21, 2010

**REPORTS**

- a) Financial Statements for October 2010
- b) OEO Report
- c) Mayor's Message to Council
- d) City Engineer's Report

**OLD BUSINESS**

- a) Annexation Request

**NEW BUSINESS**

- a) 2010 Budget Amendment (*1<sup>st</sup> read*)
- b) 2011 Budget (*1<sup>st</sup> read*)
- c) O-119-19, Amendment to Chapter 78, Zoning, Section 78-3, 78-141, 78-366 and 78-367, regarding non-conforming structures and expansions to same (*1<sup>st</sup> read*)
- d) Bond Referendum
- e) 2010 Audit Engagement
- f) Road Resurfacing Contract
- g) O-120-10, Amendment to Chapter 42, Article IX, Water Conservation Measures to add Outdoor Watering Restrictions (*1<sup>st</sup> read*)

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES (*if needed*)**

**ADJOURNMENT**

**AGENDA  
CITY OF BERKELEY LAKE  
PUBLIC HEARING & SPECIAL CALLED COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
NOVEMBER 30, 2010**

7:00 PM – Formal Session

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**CALL TO ORDER**

**PUBLIC HEARING**

2010 Budget Amendment #2

**AGENDA**

**OLD BUSINESS**

- a) O-121-10 2010 Budget Amendment #2 (currently on 1<sup>st</sup> read)
- b) Potential Bond for Repair of Dam (*added in-session*)

**NEW BUSINESS**

O-122-10 2011 Proposed Budget

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES** (*if needed*)

**ADJOURNMENT**

**AGENDA**  
**CITY OF BERKELEY LAKE**  
**COUNCIL MEETING & PUBLIC HEARING**  
**4040 SOUTH BERKELEY LAKE ROAD**  
**BERKELEY LAKE, GEORGIA 30096**  
**DECEMBER 16, 2010**

7:00 PM – Work Session • 7:45 PM – Informal Discussion with Citizens • 8:00 PM – Formal Session

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**WORK SESSION**

Agenda Review and Training

**FORMAL SESSION - CALL TO ORDER**

**PUBLIC HEARING**

O-119-10, Amendment to Chapter 78, Zoning, Section 78-3, 78-141, 78-366 and 78-367

**AGENDA**

**MINUTES**

Minutes of Council Meeting – November 18, 2010

Minutes of Special Called Council Meeting – November 30, 2010

**REPORTS**

- a) Financial Statements for November 2010
- b) OEO Report
- c) Mayor's Message to Council
- d) City Engineer's Report

**OLD BUSINESS**

- a) O-122-10 2011 Proposed Budget (*currently on 1<sup>st</sup> read*)
- b) O-119-10, Amendment to Chapter 78, Zoning, Section 78-3, 78-141, 78-366 and 78-367 (*currently on 1<sup>st</sup> read*)
- c) O-120-10, Amendment to Chapter 42, Article IX, Water Conservation Measures to add Outdoor Watering Restrictions (*currently on 1<sup>st</sup> read*)

**NEW BUSINESS**

- a) R-6-10 Dam Repair Bond Referendum Resolution
- b) Scheduling Special Called Council Meeting for Public Hearing, Budget Adoption, Appointments
- c) Planning & Zoning Commission By-laws Amendment
- d) O-123-10, Amendment to Chapter 2, Administration, regarding Planning & Zoning Commission
- e) Stormwater Inspections and Reporting Proposal

**CITIZEN COMMENTS**

**EXECUTIVE SESSION FOR DISCUSSION OF PERSONNEL, LEGAL AND/OR LAND ACQUISITION ISSUES** (*if needed*)

**ADJOURNMENT**